

## Important

Please note the following about the various file formats:

The following file formats are recommended by us:

- PDF - Portable Document Format
- JPG - JPEG-Bitmaps
- PSD - Adobe Photoshop Dokument
- TIF - Tagged Image File Format
- BMP - Windows Bitmap

PDF-files will always be printed in CMYK-colours!

To ensure that your fonts in your PDF are displayed correctly, you should embed them into the image. For example you may do this with Photoshop using the option 'rasterize layer'. If your program does not allow an embedding of the font, try to open the PDF file at a PC without your font, so you can see if everything is displayed correctly.

You generally have to export word documents (doc, ppt, pps, docx, ...) in PDF files. If you still send us word documents, these are produced by us as they are displayed here.

If you have a newer CorelDraw version than version 11, you have to save your file with the option "Version 11". Fonts need to be converted into curves.

If you want to be 100% sure that your image will be printed on the button badge exactly as you created it, you can order a proof copy ( via postal service ). However this will extend the delivery.

We can also send you a proof via email. You can select these options in the shopping cart.